

Wilson Community Library Minutes

November 13, 2023

Attendance

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| Director- Meghan Brauer | Present ▾ |
| President- Kathleen Neville | Present ▾ |
| Vice President- Pauline Kurtz | Present ▾ |
| Treasurer- Jim Madden | Present ▾ |
| Secretary- Kate Peck | Present ▾ |
| Trustee- Kate Metro | Present ▾ |
| Trustee- Amy Seeley | Excused ▾ |
| Trustee- Nancy Simmons | Excused ▾ |

Agenda

Meeting Called to order 7:04 PM

Treasurer's Report- Carried ▾

- Bills paid as presented-See Director's Report

Secretary's Report- Jim/Kate M. Carried ▾

Director's Report- See Handout for details

Status of NYS Grant

- Received final approval. Final forms submitted. Waiting on final check.

Donations

- None

Programming:

- Ongoing programming- Storytime 1st and 3rd Thursday of the month, Paws for Reading 2nd Saturday, Novels by Night Book Club
- Fall programming- Recipe Club was a huge hit, adult crafts, Dinovember, Halloween Storytime
- Gadgets & Gear - scheduled Oct-Dec, Art Club, Girl Scouts
- Cards for troops again this year 11/13-12/1

Friends of the Library

- There are approx. 66 children registered in Dolly Parton's Imagination Library.
- 109 have already graduated.
- Looking into purchasing new outdoor sign for listing events
- Geoff Harding speaking Nov 8- full house for this

Correspondence

- None

Old Business

- **IRS**-The Board requested the response be sent to the IRS by 10/04 and it wasn't mailed until 10/24. Jim will email Jeanine about calling the IRS to get the issue with the 2021 tax issue addressed.
- **Jan 2024**- taxes and payroll- Jen Thom will do both, she works with Libraries. Ask Jen if she is able to help with the back taxes issue.
 - As of the New Year we will switch our tax services and payroll to Jen Thom- Jim/Pauline **Carried** ▾
- **Open Book Fundraiser**- Vendor List-send a blanket letter asking for donations.

New Business

- Printer/Ink
- Updating library policies
- Aunt Flow dispenser for feminine products in downstairs bathroom
- Received Community Foundation Disbursement
- Dave Godfrey- community partnership money
- April 2024 Eclipse-Schools are closed, should we be? We will stay open
- Website editing-Jan from Wicks ,Fila's sister, will help us, she will charge us \$35 an hour.
 - Motion to have Jan update our website- Pauline/Jim **Carried** ▾
- Send a note of condolence to Jackie Roger's daughter. Jackie was a Board Member for several years.
- Elections in December- We will need to fill the President Position, she is stepping down as of January 2024.

Policies: See attached

- **Code of Conduct Policy**
 - Change #9 to 6th Grade Students and above can be unattended at the Library.
 - Add vaping to 2e, Add "in designated areas"
- **Collection Management Policy**
 - Write a letter and present, not to exceed 5 minutes, to The Board at a monthly meeting. The Board will render a decision within 30 days.

Meeting Adjourned- Kate M./Jim @ 8:10pm **Carried** ▾